

**SOMERSET COUNCIL
EXECUTIVE ARRANGEMENTS MEMBER / OFFICER DECISION RECORD**

KEY DECISION RECORD

Somerset Adult Community Education Programme/Community Learning Grant

Executive Member: Deputy Leader of the Council and Lead Member for Resources and Performance

Executive Member: Lead Member for Economic Development, Planning, and Assets

Local Member(s) and Division: N/A

Lead Officer(s): Executive Director Resources and Corporate Services, and Executive Director Climate and Place

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Date of decision: 3 August 2023

Date of publication of decision: 3 August 2023

Date decision comes into force: 11 August 2023

1. Executive Lead Member Key Decision

The Executive Director, Resources and Corporate Services & the Lead Member for Economic Development, Planning and Assets:

- a. Authorised acceptance of the funding from the Department for Education and agrees to sign the Grant Funding Agreement.
- b. Approved the award of a grant for the delivery of the Somerset Community Learning programme for the 2023/24 transition year to Somerset Skills & Learning CIC.
- c. Approved the award of a 12 month contract to a single supplier (Somerset Skills & Learning) under a waiver to Contract Standing Orders by reason of single supplier availability. This is to oversee delivery of provision by Community Learning Partners.
- d. Approved Somerset Council's Accountability Statement, Sub-Contracting Policy and Fees & Charges Policies for Adult Community Learning.

Signed by:

Lead Member for Economic Development, Planning and Assets

Executive Director, Resources and Corporate Services

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- 2. Reason for Decision(s)**
As set out in the Officer's report
- 3. Reason(s) for Urgency**
None
- 4. Details of any alternative options considered and rejected**
As set out in the attached report
- 5. Any relevant Personal Interest that the Executive Lead Member may have under the Council's Code of Conduct for Members**
None
- 6. Details of any conflict(s) of interest declared by an Executive Lead Member consulted about the proposals and any dispensation from Chief Executive**
None
- 7. Other background information considered by the Executive Lead Member and Executive Director before making this decision**
None